

## Waitsburg City Council Special Meeting – December 14, 2011

Mayor Gobel called the meeting to order at 7:00 p.m.

### **Roll Call**

City Clerk Randy Hinchliffe called the roll. The following were present:

**Mayor** Walt Gobel

**Council Members:** Orville Branson, Scott Nettles, Kevin House, Karl Newell and student representative Fletcher Baker

**Others:** Delores Nettles, Terry Jacoy

### **Agenda Approval**

With no objections to the agenda, the agenda was approved and passed unanimously.

### **Approval of Minutes** – November 16, 2011 Regular Meeting

With no changes, the minutes were approved and passed unanimously.

### **New Business**

#### **a. Public Hearing**

Public Hearing related to the 2012 City Budget; which received limited council questions and public comment from the Citizens in attendance.

#### **b. Ordinance 2011-993**

Ordinance Adopting the 2012 City Budget With no more discussion, Council Member Newell moved to approve with Council member Nettles seconding. Motion to approve was approved and passed unanimously.

#### **c. Resolution 2011-590**

Resolution approving a Shoreline Development Permit for NoaNet related to the installation of Fiber Optic main line under the Touchet River. Council Member Nettles moved to approve with Council Member House seconding. Motion to approve was approved and passed unanimously.

#### **d. Resolution 2011-591**

Resolution releasing retainage owed to Sharpe and Preszler related to work done on the W. 7<sup>th</sup> Street Waterline. Council Member Newell moved to approve with Council Member House seconding. Motion to approve was approved and passed unanimously.

#### **e. Attorney Contract Amendment**

Amendment to the current contract with City Attorney changing the pay structure from a flat fee retainer to a per hour rate structure. Council Member Nettles moved to approve with Council Member Newell seconding. Motion to approve was approved and passed unanimously.

#### **f. City Census**

Item related to the idea of the City doing a physical census of its population in order to alter the City's federal census's assigned population number. Council members discuss time requirements, training, use of volunteers and costs associated with the endeavor. Council members were in favor of moving forward with a census after more information could be obtained related to the actual difference between the two population numbers. No action taken, Council to consider formal action at the January 2012 regular meeting.

#### **g. CPG Grant Agreement**

Agreement between the City of Waitsburg and the Washington State Department of Ecology related to the awarding of a Coordinated Prevention Grant for the purchase of a wood chipper for City Public Works use. Council Member Nettles moved to approve with Council Member Newell seconding. Motion to approve was approved and passed unanimously.

### **Mayor's Report**

Mayor Gobel had nothing new to report.

### **Council Reports**

Council Member House inquired about the status of the bunkhouse.  
Council Member Newell informed the Council of the selection of a new director for the Walla Walla County Emergency Management.

**City Clerk Report**

City Clerk Randy Hinchliffe informed the City Council on various day to day business matters of the City.

**Approval of Bills**

With no questions related to the City’s obligations, Council Member Newell moved to approve with Council Member Nettles seconding. Motion to approve the bills was approved and passed unanimously.

November Payroll Clearing (Warrants 7863 - 7874)	\$ 13,192.89
December Payroll Clearing (Warrants 7875 – 7891)	\$ 17,035.61
Claims Clearing Vouchers (Warrants 16964 - 17005)	<u>\$ 85,473.98</u>
<b>Total</b>	<b>\$115,702.48</b>

**Adjournment of Meeting**

There being no further business, the meeting was then adjourned at 9:03 p.m.

**Approved:**

1/18/2012

**Attest:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

\*Meeting Notes:

State Auditor Entrance Interview was held on November 18, 2011 at Waitsburg City Hall with purpose of the meeting for the Auditor’s field representative to go over the audit scope with City representatives. A quorum of Council members was not present and no action was taken during the meeting.

State Auditor Exit Conference was held on December 28, 2011 at Waitsburg City Hall with purpose of the meeting for the Auditor’s field representative to go over the results of the City audit with City representatives. A quorum of Council members was not present and no action was taken during the meeting.