



**CITY OF WAITSBURG
BUILDING PERMIT**

147 Main St. P.O. Box 35 Waitsburg, WA 99361
Telephone: (509) 337-6371 Fax: (509) 337-8089 Website: www.cityofwaitsburg.com

PERMIT APPLICATION

APPLICATIONS MUST INCLUDE TWO COMPLETE SETS OF BUILDING PLANS AND OTHER DOCUMENTS REQUIRED FOR YOUR PROJECT. IF YOU HAVE QUESTIONS ABOUT WHAT FORMS ARE REQUIRED, PLEASE CONTACT THE WALLA WALLA COUNTY BUILDING DEPARTMENT STAFF AT 509-527-3285.

Permit applicant:

Owner [] Design Professional [] Licensed Contractor [] Other []

Project site tax parcel #: _____

Project site address: _____

Request for Address Application form attached []

Type of permit:

Building [] Grading [] Manufactured Home [] Re-roofing []
Change in use [] Relocation/Demolition []

Project description: _____

Residential [] Commercial []
New [] Remodel [] Addition []

Valuation of proposed work: _____

Owner: _____ **Phone:** _____

Mailing address: _____

Contractor: _____ **License #** _____

Mailing address: _____ **Phone:** _____

Mobile Home Installer: _____ **Certification #** _____

Applicant/Other: _____ **License #** _____

Mailing address: _____ **Phone:** _____

Project specific information: (If an addition/remodel, include only that area.)

Residence/Commercial building: Ground floor sq. ft. _____ Second floor sq. ft. _____
Basement sq. ft. _____ Finished [] Unfinished [] Number of stories _____
Height to peak of building _____ Number of bedrooms _____
Occupancy group _____ Construction type _____
Garage/carport sq. ft. _____ Covered deck/porch/patio sq. ft. _____
Heat source (gas, electric, wood, solar, etc.) _____

PERMIT APPLICATION -- Page 2

Grading: Source and type of import material: _____

Fill quantity: _____ cy Cut quantity: _____ cy Maximum cut depth: _____

Manufactured Home: Single wide [] Double wide [] Triple wide [] No. of bedrooms: _____

Length _____ Width _____ Date of manufacture: _____

Relocation: Prior building address: _____

Reroofing: Roof Area _____ Roofing Type _____ Number of layers: _____

Site specific data: (Provide site plan as shown on attached sample.)

List other buildings on site: _____

Size of land parcel: _____

Water source: Private well [] Public system [] Other []

Waste system: Private septic [] Public [] Other []

Are any of the following on or within 100 ft. of the property? Wetland [] Creek/River []

Wildlife habitat [] Flood plain [] Fill deposits [] Slopes over 1:3 []

Irrigation Ditch/Canal [] Public/private easements/R.O.W. [] Describe: _____

Agency approvals noted below are required prior to permit release:

[] County Health [] Septic/# _____ [] Water Availability/# _____ [] Other _____

[] City of Walla Walla [] Sewer [] Water _____

[] Touchet [] Sewer _____

[] Public Works [] Address assignment _____

[] Driveway/approach permit _____

[] Road improvement agreement

[] Fire District

[] Other

THE ABOVE INFORMATION, ATTACHED SITE PLAN AND PLANS RELATING TO THE STRUCTURE FOR WHICH THIS APPLICATION IS SUBMITTED ARE CORRECT AND ARE AN ACCURATE REPRESENTATION OF THIS PROJECT.

I UNDERSTAND THAT THE APPROVED PLANS AND INSPECTION RECORD CARD MUST BE ON THE JOB SITE DURING ALL PHASES OF CONSTRUCTION; REINSPECTIONS MAY REQUIRE AN ADDITIONAL FEE.

SIGNED: _____ DATE: _____

APPLICATION RECEIVED BY: _____ DATE: _____